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<i>Authority</i> <b>Chief Administrative Officer</b>		Supersedes Policy:
<b>Municipal Scholarships</b>		Reviewed:
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## **POLICY STATEMENT**

Prairie View Municipality recognizes the significance of secondary education for individuals. The municipality will provide four scholarships in the amount of \$500.00 each to eligible applicants.

Scholarships will be awarded to at least two deserving students graduating from the Birtle Collegiate provided that the individuals meet all requirements as established in the policy. The recipients of the remaining two scholarships will be awarded to students who meet all the eligible requirements.

## **ELIGIBILITY**

To be eligible the applicant must meet the following requirements:

1. Be a resident of the Municipality for the last two years, or a non-resident of the Municipality who has attended Grades 9-12 in Birtle Collegiate.
2. Be graduating with a Grade 12 diploma.
3. Be enrolled in a post secondary program in a university or college.
4. Be a Canadian citizen or landed immigrant.
5. Provide proof of registration in an eligible program.
6. Provide a statement of tuition costs for the particular course he or she may be enrolled in.
7. Provide a statement of current academic standing.
8. Provide a personal resume including any employment, volunteer activities, participation in local clubs or organizations and your career direction.
9. Provide a copy of the tuition receipt to the municipal office before December 31<sup>st</sup> following graduation from high school for payment of the scholarship.
10. Submit application with documentation no later than June 1<sup>st</sup> of each year. (See Appendix)

## **CRITERIA**

Criteria that will be considered for the scholarships include current academic standing, career direction, participation in local clubs and organizations and volunteer involvement.

## **SELECTION**

1. A Selection Committee of three Council members will be appointed on an annual basis.
2. The members of the Selection Committee must not have a family relative applying for the scholarship.

**Prairie View Municipal Scholarship  
Application Form**

<i>Name:</i>	
<i>Resident Address:</i> <i>Rural: Section/Twp/Range:</i> _____	<i>Urban: Civic Address:</i> _____
<i>Mailing Address:</i>	
<i>Email Address:</i>	
<i>Social Insurance Number:</i>	

1. Are you a Canadian citizen? [  ] Yes [  ] No  
 Are you a landed immigrant? [  ] Yes [  ] No
2. From which qualifying Collegiate will you graduate? \_\_\_\_\_
3. If you are a resident how many years have you lived in the Municipality? \_\_\_\_\_
4. How long have you been a student in the qualifying Collegiate? \_\_\_\_\_
5. What program of studies are you enrolling in? \_\_\_\_\_

The following documents must be included with the scholarship application:

1. Statement of academic standing.
2. Proof of registration in an eligible program.
3. A short resume of your history and future plans.

Applications must be submitted no later than June 1<sup>st</sup> of each year to:

Charlene Bonchuk  
 Chief Administrative Officer  
 Prairie View Municipality  
 Box 70, Birtle MB R0M 0C0  
[cao@myprairieview.ca](mailto:cao@myprairieview.ca)

I certify that the information I have provided is true and accurate.

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date